



RULES & REGULATIONS

Sentry On-site Security Corp. is an at-will employer and reserves the right to terminate contract employees without cause.

Violation of company policies, unethical behavior, or any form of misconduct may result in disciplinary action or termination of employment. Disciplinary action may include verbal or written warning, suspension, or termination.

GROUNDINGS FOR IMMEDIATE DISMISSAL

THE FOLLOWING IS A NON-INCLUSIVE LIST OF PROHIBITED CONDUCT WHICH WILL RESULT IN IMMEDIATE DISMISSAL:

- Refusal to work a scheduled shift
- Unexcused no call/no show absence(s)
- Unauthorized absence from assigned work area
- Job Performance that is unacceptable
- Gross inattentiveness while on duty
- Negative and/or confrontational attitude
- Willful or reckless destruction of property
- Tampering with client or company property
- All forms of harassment
- Insubordination
- (Social Media) Publishing any photos and/or info related to a project
- Drug and/or alcohol intoxication or impairment while on-duty
- Failure to immediately report an arrest or conviction
- Work suspension or loss of Peace Officer license
- Engaging in criminal activity
- Dishonesty, theft, fraud or bribery
- Reckless or unsafe acts
- Disclosure or dissemination of company or client trade secrets
- Any act intended to inflict injury upon the company or its clients
- Any other reason that company feels warrants termination

The mission of Sentry On-site Security Corp. is to provide our clients and partners with honest, reliable, and efficient security services. In furtherance of our mission, all employees and contractors providing services for the company MUST OBSERVE SAFE WORK PRACTICES AT ALL TIMES, REGARDING OVERALL SAFETY AS AN UTMOST PRIORITY.

Thank you,

Donald P. Jefferys, Director of Operations
Sentry On-site Security Corporation

Printed Name of Independent Contractor

Law Enforcement Agency Name

Signature of Independent Contractor

Dated this, the _____ day of _____ 20____.

A signed Rules & Regulations form must be on-file for each contractor before any work may be performed.
Please e-mail all completed documentation to: officer@sostx.us or fax to: 800-936-3596.